

POLICY

Series:

GOVERNANCE

COA:

CFOP:

Procedure Name: Public Health Emergencies

Procedure Number: GOV212

Review Date: N/A

Revision #/Date: N/A

Effective Date: 2/24/2022

Applicable to: Brevard Family Partnership Family of Agencies (BFP FOA) Board of Directors, All BFP FOA Staff, Officers, Volunteers and Contracted Providers

SUBJECT: Planning for Public Health Emergencies

PURPOSE: To set forth BFP Public Health Emergency and Epidemic/Pandemic strategic planning as it relates to uncontrollable outbreaks that impact the agency and system of care partners.

References: GOV203 Risk Management, RQ509 Planning for Large Epidemics and Pandemics

Definitions

Outbreak: A sudden rise in the number of cases of a disease. An outbreak may occur in a community or geographical area or may affect several countries. It may last for a few days or weeks, or even for several years.

Epidemic: A sudden outbreak of a disease in a certain geographical area or the rapid spread of disease to a large number of people in a given population.

Pandemic: An outbreak of a disease that has spread across several countries or continents or a disease that is prevalent over a whole country or the world.

POLICY

BFP is the non-profit Community Based Care (CBC) lead agency charged with the care and protection of Brevard County, Florida's abused, abandoned, and neglected children. This policy outlines the plan if Brevard County is impacted by Public Health Emergencies, and Epidemic/Pandemic or Outbreak that impacts its System of Care and operational capacity to meet its mission objectives.

It is the expectation that BFP will continue to provide seamless provision of services and support to the children and families that are under the purview of the agency during such an event. This policy addresses the plan of action to mitigate the risk associated with the type of environmental situation.

BFP will follow the COSO Enterprise Risk Management framework (ERM) as outlined in GOV 203, and procedure RQ509 Planning for Large Epidemics and Pandemics to identify and diminish

potential risk exposure from Public Health Emergencies, an Epidemic/Pandemic, or Outbreak that has a significant impact on the local or global environment and to formulate a strategic response where the risk acceptance is mitigated by the actions of Senior Leadership and the BFP Board of Directors.

In the event of a local, National or Global environmental incident, BFP will manage its Business Operations related to Public Health Emergencies and Epidemics and Pandemics in collaboration with the Department of Children and Families (DCF), Florida Coalition for Children (FCC), State and Local Governmental Agencies, Centers for Disease Control (CDC) and local health department guidance. The plan will include but is not limited to:

- Establish a task force.
- Formulate a communication plan.
- Delegate responsibilities to appropriate leadership.
- Create a regular meeting schedule with the BFP Board Chair or designee.
- Implement Service Provisions based on guidance from DCF/CDC/and other State and Local Government directives.

In the event that the public health emergency and the recovery period is prolonged, the President and CEO in collaboration with the BFP Board of Directors will devise a short-and long-term plan that will sustain the organization and promote success in meeting its mission of protecting Brevard County's children and families.

Approved by the Brevard Family Partnership Board of Directors on February 24, 2022.

AS APPROVED BY THE BOARD OF DIRECTORS:



RUTH LONG
Board Chair

Signature Date: 3/2/2022

BY DIRECTION OF THE CHIEF EXECUTIVE OFFICER:



PHILIP J. SCARPELLI
President and Chief Executive Officer

Signature Date: 3/2/2022