

PROCEDURE

Series:	Risk Management/QA	COA: PQI 3.04 CFOP: N/A
Procedure Name:	Performance Measures	
Procedure Number:	RQ-508	
Reviewed Date:	10/16/12, 8/23/16, 12/13/19, 08/25/2020	
Revision #/Date:	8/23/16	
Effective Date:	02/01/09	
Applicable to:	All BFP Staff and Contract Providers	

SUBJECT: Performance Measures

PURPOSE: It is the policy of Brevard Family Partnership (BFP) to collect and report accurate and meaningful data to document contract performance measures.

PROCEDURE:

References

Brevard Family Partnership Quality Assurance Plan
Brevard Family Partnership Performance Quality Improvement Plan

Definitions

FSFN- Florida Safe Families Network is Florida's statewide automated child welfare information system.

Contract Performance Measures-Measures identified by the Florida Department of Children and Families (DCF) as priorities and included in the state's contract with BFP.

Data Locations

Please refer to the agency's current Quality Assurance and Performance Quality Improvement plans as these measures may change periodically. All contract performance measure data, and other identified measures, is presented to internal and external stakeholders quarterly and the presentation is available on Brevard Family Partnership's website @ www.brevardfp.org

Publishing this data on a site available to all consumers helps ensure it is able to be utilized for continuous quality improvement throughout the organization.

Data is gathered from FSFN reports and DCF's on-line performance measure dashboard.

Performance Measures

The current performance measures reported monthly/quarterly are:

- 1) Rate of abuse or neglect per day while in Foster Care.
- 2) The number of children with finalized adoptions between July 1 and June 30.
- 3) The percent of children under supervision who are seen every 30 days.
- 4) Children exiting to a permanent home within 12 months of entering care.
- 5) Children who do not re-enter Foster Care within 12 months of permanency.
- 6) Children's placement moves per 1,000 days in Foster Care.
- 7) Children in Out-of-Home Care who received medical services in last 12 months.
- 8) Children in Out-of-Home Care who have received dental services in last 7 months.
- 9) Young adults who age out of Foster Care who have completed or are enrolled in secondary education, vocational training, and/or adult education.
- 10) Supervisory reviews completed every 60 days.
- 11) Mother contacts monthly for children in Out-of-Home Care with a goal of reunification.
- 12) Father contacts monthly for children in Out-of-Home Care with a goal of reunification.
- 13) No verified maltreatment while receiving in-home services.
- 14) No verified maltreatment within 6 months of termination of supervision (in-home and out-of-home).
- 15) Permanency for children in Out-of-Home Care 12-23 months.
- 16) Sibling groups where all siblings are placed together.

Review and Reporting

DCF Performance Contract Measures are shared monthly with the Board of Directors. The following measures are reviewed on a regular basis in Operations meetings, Contract Management meetings and/or Risk Management meeting, hosted by Brevard Family Partnership with representation from the case management agencies:

- 1) Contract Performance Measures as noted above.
- 2) Supervisor reviews completed timely and entered in FSFN.
- 3) Exit interviews completed timely.
- 4) Child and case load distributions by worker.
- 5) Case management workforce vacancy rates.
- 6) Permanency projections.
- 7) Judicial Reviews completed and filed on time.
- 8) Brevard C.A.R.E.S. caseload distributions.
- 9) Supervised Visitation referrals and vacancies.
- 10) Foster home recruitment and new home licensing.
- 11) Independent Living youth and timely completion of Transition Plans, Life Skills Assessment and Life Skills Plans.

The current systems of record, FSFN, will be kept up to date to include all required case and child specific data elements. These elements are reconciled monthly.



BY DIRECTION OF THE CHIEF EXECUTIVE
OFFICER:

A handwritten signature in blue ink that reads "Philip J. ScarPELLI".

PHILIP J. SCARPELLI
Chief Executive Officer
Brevard Family Partnership Family of Agencies

APPROVAL DATE: 9/17/2020