

# Family Partnerships of Central Florida

## POLICY

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**Series:** Governance COA: GOV 2, 5, 6, 7, 8, FIN 5, PQI 1  
CFOP: N/A

**Procedure Name:** Long-Term and Short-Term Strategic Planning Process  
**Procedure Number:** GOV016  
**Reviewed Date:** 4/16/2024  
**Revision #/Date:** 3/28/2024  
**Effective Date:** 4/2006

**Applicable to:** Family Partnerships of Central Florida Family of Agencies (FPoCF FOA)  
Board of Directors, Family Partnerships of Central Florida Family of  
Agencies (FPoCF FOA) Staff and Consultants

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**PURPOSE:** To outline the process for setting annual and long-range goals to achieve the objectives of the mission and vision of Family Partnerships of Central Florida.

**References:** GOV011: Governance Model, GOV010 Board Self-Assessment & Strategic Planning

### **Procedure**

Annually, the FPoCF FOA Board of Directors holds a Board Retreat for the purpose of strategic planning, self assessment, and organizational analysis. A review of the agency's mission and vision and the past year's goals and most recent Board self-assessment is reviewed at the Retreat.

A long-range strategic plan is updated annually and the planning process includes:

- A Strategic Planning Timeline, Tasks Outline, and review of the updated Strategic Plan
- The creation and dissemination of surveys to identified populations
- Aggregated survey data and a written report
- The Strategic Plan will be submitted to the FPoCF Governance Board of Directors, and
- The final plan will be made available to the public.

The short-term annual planning process will outline goals and objectives that serve toward achievement of the Strategic Plan. The short-term annual planning process includes:

- An executive management retreat for the purpose of annual goal setting and retrospective.
- Review of the Strategic Plan goals and objectives on a quarterly basis at the FPoCF Governance Board meeting.
- An annual submission of measurable goals and objectives across the agency.
- Submission of the past year's goals, progress towards goals and newly established annual goals and objectives by the FPoCF FOA President and Chief Executive Officer to the FPoCF Governance Board of Directors at the FPoCF FOA President Chief Executive Officer Annual Performance Evaluation.
- Annual FPoCF FOA Staff Satisfaction Survey distribution and review.
- Annual Affirmative Action Plan Results.
- Annual Contract Executive Summary.
- An annual GAP Analysis of capacity and capacity building planning process.

# Family Partnerships of Central Florida

Approved by the Brevard Family Partnership Governance Board of Directors on March 28, 2024.

AS APPROVED BY THE BOARD OF  
DIRECTORS:



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DANIEL P. RODGERS  
Board Chair

BY DIRECTION OF THE PRESIDENT AND CHIEF  
EXECUTIVE OFFICER:



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PHILIP J. SCARPELLI  
President and Chief Executive Officer  
Family Partnerships of Central Florida

Signature Date: 4/16/2024

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