

## POLICY

<b>Series:</b>	<b>Governance</b>	<b>COA: GOV 6</b> <b>CFOP: 15-4</b>
<b>Policy Name:</b>	Sunshine Compliance	
<b>Policy Number:</b>	GOV014	
<b>Reviewed Date:</b>	01/21/2013, 08/08/2016, 01/31/2020, 6/16/2020, 5/14/2022, 6/15/2023	
<b>Revision #/Date:</b>	2/28/2013, 5/26/2022, 7/27/2023	
<b>Effective Date:</b>	11/30/2008	
<b>Applicable to:</b>	All Brevard Family Partnership Family of Agencies (BFP FOA) Board of Directors, All BFP Family of Agencies Staff	

**PURPOSE:** Business According to the Sunshine Law

**References:** GOV011 Governance Model; Chapter 286.011, Florida Statutes

**POLICY:**

Ensure that Brevard Family Partnership Family of Agencies follows all laws.

Brevard Family Partnership strives to conduct business in accordance with all state and federal laws as well as city and county ordinances. The Brevard Family Partnership Family of Agencies Board of Directors conducts all business accordingly. This policy outlines how the Board conducts business in an open and transparent manner.

**OPERATING IN THE SUNSHINE**

Florida Sunshine Law requires that state and local boards and their committees hold meetings that are open to the public, reasonable notice must be given and minutes taken. Boards or committees can discuss and transact business only in that forum. As such, Brevard Family Partnership Family of Agencies posts all meetings in accordance with the guidelines of the Sunshine Law. Meetings of the Boards or Board committees are publicly posted at least seven days prior to the meeting date. Special Meetings and Emergency Meetings of the Boards or committees are posted at least 48 hours prior to the meeting (when feasible) ensuring provisions are taken to allow the public access to information regarding the meeting. Special Meetings and Emergency Meetings will be afforded the most appropriate and effective notice under the circumstances. This includes any and all venues in which two or more Board members are gathered to conduct business on behalf of Brevard Family Partnership Family of Agencies or where discussions are likely to be held. Committees of the Board or subcommittees, who will provide a recommendation to the BFP Family of Agencies Board, are also subject to the Sunshine Law.

Approved by the Brevard Family Partnership Governance Board of Directors on July 27, 2023.

AS APPROVED BY THE BOARD OF  
DIRECTORS:



DANIEL P. RODGERS  
Board Chair

BY DIRECTION OF THE PRESIDENT AND CHIEF  
EXECUTIVE OFFICER:



PHILIP J. SCARPELLI  
Chief Executive Officer  
Brevard Family Partnership / Family of Agencies

Signature Date: 8/22/2023

Signature Date: 8/22/2023