



BOARD OF DIRECTORS MEETING

December 9, 2021

Minutes

Meeting held by Teleconference

Attendees: Ms. Barb Loftus, Board Chair, Ms. Ruth Long, Board Vice Chair, Mr. Eric Austin, Board Treasurer, Mr. Dan Rodgers, Mr. Carlos Assemany, Dr. Rosanna Malbran, Mr. Storm Doddy

Absent Members: Ms. Sky Beard

Others in Attendance: Mr. Phil Scarpelli, CEO, Ms. Laurie-Anna DeGennaro, Board Liaison, Dr. Valerie Holmes, VP of Operations Ms. Kelly Swartz, Chief Legal Officer, Mr. Don Johnson, Chief Financial Officer, Ms. Katie Guemple, ED Family Allies, Ms. Tracy Pellegrino, ED NCFIE, Kathryn Parker, ED Brevard C.A.R.E.S., Ms. Jessica Walker, DCF, Mr. Adam Maul, DCF, Ms. Tracy Klinkbeil, DCF, Ms. Jessica Hixon, IMPOWER, Mr. Chris Goncalo, BFP

Ms. Loftus opened the meeting, welcomed, and thanked everyone for attending the December 9, 2021 Board of Directors Meeting.

Motion: Mr. Rodgers moved to approve the December 9, 2021 Agenda. This was seconded by Ms. Long, and the motion passed unanimously.

Ms. Loftus reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: None were expressed.

Motion: Mr. Rodgers moved to approve the October 21, 2021, minutes. This was seconded by Ms. Long and the motion passed unanimously.

2020-2021 Executive Summary-Contract Monitoring

The 2020-2021 Executive Summary-Contract Monitoring presentation was posted to the BFP Board Portal for review in advance of the meeting. No comments were expressed during the review period. Mr. Goncalo reviewed the report as presented and noted the following:

- Providers servicing the more challenging population (Teens with complex behavioral needs) were originally short term and on a fixed price contract. Since implementation of the Family First Prevention Services Act (FFPSA) providers are now on a unit rate contract.
- Due to COVID; desk reviews were implemented and interviews with children were done virtually if possible and satisfaction surveys were provided to youth with a low response rate. In January 2022; Face to Face interviews will resume.
- IMPOWER Adoptions were reported in January 2021 showing the percentage of adoptions at that point in time. Adoption targets have exceeded the goal. Due to the pandemic; the number of TPR cases were backlogged at the time of monitoring; however, there were no disruptions in the number of adoptions by fiscal year end.

Discussions ensued about provider partner's performance and members were pleased with the overall outcomes.

Board Announcements

- Board Self-Evaluation is due immediately
- Annual Documents: Affidavit of Good Moral Character, Conflict of Interest and Ethics Acknowledgments are due by December 31, 2021

Discussions ensued regarding the Annual Board Retreat and Annual Business Meeting. The meeting will be held down at the Crowne Plaza Melbourne. The board will engage in board development and as part of the succession plan officers will be reviewed.

CONSENT AGENDA

The BFP and C.A.R.E.S. Board Reports were posted to the BFP Board Portal for review in advance of the meeting. No comments were expressed during the review period.

Motion: Ms. Long moved to approve the BFP and C.A.R.E.S Board Report as presented under the consent agenda. This was seconded by Dr. Malbran, and the motion passed unanimously.

ACTION ITEMS

All action items were satisfied with the exception of recruiting a Board Marketing Chair and community member. Recruiting efforts will be defined at the January Board Business meeting.

CALENDAR OF EVENTS

Ms. Loftus reviewed the Calendar of Community Events and noted members must attend community events to support the mission and vision of the agency. She recommended in an effort to fulfill board member obligations, Ms. DeGennaro will send out the Calendar invite and members are to accept those they can attend.

MOTION: Members agreed by consensus to accept the calendar invitations upon availability.

CEO BOARD REPORT

The CEO Board report was posted to the BFP Board Portal for review in advance of the meeting. No comments were expressed during the review period. Mr. Scarpelli reviewed his report as presented and noted the following:

- On November 1st Mr. Scarpelli traveled to Orlando to attend the Annual Community-Based Child Welfare National Symposium where he took part in a panel discussion with many CBC leaders across the state regarding Florida's privatized child welfare system.

Ms. Loftus commended Mr. Scarpelli for his ongoing efforts to strengthen community relationships; including the Faith Based, Legislative Delegates and Provider Partners.

BOARD COMMITTEE REPORTS

Board Executive Committee: Ms. Loftus Committee Chair reported the committee did not meet.

Affordable Housing Committee: Ms. Loftus Committee Chair reminded members that as part of the April Strategic Planning Session, the committee was formed to address housing deficiencies. She then shared the committee is in the discovery stage to decide the infrastructure, resources, gaps, and how BFP can support the need. The committee has three top priorities: 1. Through Brevard Homeless Coalition implement a cost reimbursement process for startup expenses such as rent, security and utilities. 2. Provide upfront costs that are not cost reimbursable; food, clothing, incidentals 3. Subsidize the gap between the amount of the HUD housing voucher and the monthly rental fees until HUD increases voucher amounts to align with the rental rates.

Board Finance Committee: Mr. Austin, Committee Chair reported Financials and Supplement Narratives were reviewed via e-mail and nothing has changed since the last quarter. The Auditors have completed their Audit and are finishing their reports. He noted, as previously reported, the agency is applying for risk pool funding to cover the budget deficit attributed to provider rate increases beyond the agency's control.

Board Risk Management Committee: Mr. Doddy, Committee Chair reported the committee discussed the \$100k/300k insurance requirements for staff who transport children. The committee agreed to remove the requirement as staff insurance is covered under the \$1 million umbrella policy. The committee continues to review the number of COVID cases reported and Florida has the lowest cases per capita. He then reported on the status of the three cases in/or pending litigation.

Board Marketing Committee: The committee does not have a Chair. Mr. Assemany, Committee Vice Chair shared he reached out to Ms. Stephanie Larkin to serve on the Foundation Board and possibly serve as the Marketing Committee Chair. She has not responded.

ACTION ITEM: Ms. Katie Guemple will follow-up with Ms. Larkin to discuss serving on the Foundation Board and Chair the Marketing Committee.

ACTION ITEM: Ms. Loftus would like to include Marketing and Recruitment initiatives added to the January Board Business meeting to discuss prospective board member skillsets to meet the demographic need.

Q'1 2022 Strategic Plan Update

Q'1 2022 Strategic Plan Update was posted to the BFP Board Portal for review in advance of the meeting. No comments were expressed during the review period. Dr. Holmes reported as presented.

Ms. Loftus reported on January 27 the board will be meeting at the Crowne Plaza for the Annual Board Retreat/Annual Board Business Meeting.

Motion: Dr. Malbran moved to adjourn. This was seconded by Mr. Rodgers and the motion passed unanimously.

Approved by the Brevard Family Partnership Board of Directors on January 27, 2022.

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison