



**Community Based Care of Brevard, Inc.
dba Brevard Family Partnership**

REQUEST FOR INFORMATION (RFI)

FOR

**INDEPENDENT CONTRACTORS FOR SAFETY
MONITORING SERVICES**

Closing Date: ONGOING

STATEMENT OF PURPOSE

Brevard Family Partnership (BFP) is soliciting information from organizations that have an interest in providing support positions (Safety Monitors) that will provide ancillary supports to families as an overlay to the assigned Case Manager/Case Management Agency.

The Safety Decision Making Methodology utilized by the state of Florida includes a provision of Safety Management services. Safety Management services are actions, activities, tasks or imposed situations that may be formal or informal and may be provided by professional and para professionals for the purpose of managing or controlling danger threats and are documented in a Safety Plan. Safety Management services have an immediate effect, are immediately available and accessible. The purpose of Safety Management services is to manage or control the conditions that make a child unsafe.

OVERVIEW/PROJECT DESCRIPTION

The providers of Safety Management services are responsible for fulfilling specific actions outlined in a Safety Plan developed by the DCF Protective Investigator or Case Manager. The following categories define the different types of Safety Management sub categories and outline the roles and responsibilities of the Safety Monitor. Such service categories can be used separately or in combination based on the needs of the family. Safety Monitors in all categories will be required to transport children and families as needed.

1. **Behavioral Management Category:** This category is concerned with applying actions (activities, arrangements or services) that controls (versus treats) caregiver behavior that is a threat to the child's safety and includes the following sub types of services:
 - a. *Supervision and Monitoring:* Supervising caregiver behavior, children's conditions, the home setting and the implementation of specific activities in an in-home Safety Plan.
 - b. *Stress Reduction:* Provider comes to the home to engage in activities that relieve family stress or funds are provided for immediate, concrete needs.
 - c. *Behavior Modification:* Provider works directly to change the unwanted behavior by means of biofeedback or conditioning.

2. **Crisis Management Category:** Provider works to resolve immediate crisis and assist with prompt problem solving in order to control the danger within the home to support the success of a Safety Plan.
 - a. Mobilize problem solving
 - c. Reinforce caregiver participation in the Safety Plan
 - d. Reinforce other providers/resource's participation in the Safety Plan.

3. **Social Connection Category:** Provider reduces social isolation and seeks to provide social support

- a. *Friendly Visiting*: Provider works to reduce isolation and connect caregivers to social supports within the community.
 - b. *Basic Parenting Assistance*: Provider works to enhance essential knowledge and skills of a caregiver.
 - c. *Supervision and Monitoring as Social Connection*: Provider monitors assigned and specific Safety Plan tasks through conversations occurring during routine home visits.
 - d. *Social Networking*: Provider assists in building a strong supportive network for the family who can assist in enhancing the protective capacities of the caregiver. (friends, family, neighbors, church, etc.)
4. **Resource Support Category**: Provider is a strong resource supporting community connections that directly impacts child safety and links to other applicable community supports and services.
- a. Resource acquisition related specifically to a lack of something that effects child safety.
 - b. Transportation services
 - c. Financial/Income/Employment assistance
 - d. Housing assistance
 - e. Medical Support Services
 - f. Food and Clothing Supports
 - g. Home Furnishing Assistance
5. **Separation Safety Category**: Provider assists in supporting a temporary separation of the parent/child within 24 hours and includes the following:
- a. Planned absence of caregivers from the home
 - b. Respite care
 - c. Daycare that occurs periodically or daily for short periods of time or all day.
 - d. After school care
 - e. Planned activities for the children that take them out of the home for designated periods.

Requirements for Safety Monitors:

While the following list is not exhaustive of all the requirements, the following are key requirements:

- (1) Professional positions must have a Bachelor's Degree in Social Work, Psychology, or related field from an accredited institution of higher learning.
- (2) Para professional positions shall have an Associate's Degree in Social Work, Psychology, or related field from an accredited institution of higher learning or at least four years related experience.
- (3) Individuals assigned to Safety Monitoring services must have at least two years of experience working with the Child Welfare population.

- (4) Timely completion of documentation, to include submission of a weekly report in PSAM, BFP's network electronic utilization management system.
- (5) Ongoing routine communication with the DCF Investigator and or Case Manager and other service providers as needed.
- (6) Level 2 employment screening results, as specified by Chapter 435, F.S.

Interested parties should respond to the following:

1. Completion of the attached "Provider Information Form".
2. Describe your organizations interest, ability, and experience with Safety Monitoring services.
3. Describe your organizations experience with FL's Safety Decision Making Methodology.
4. Describe the experience of the Respondent's supervisory and key project staff (if known), including their qualifications and prior experience working with families within the Dependency system.
5. Describe the projected staffing pattern to best serve this project.
6. Describe the timeline and capacity to which your agency would be interested in implementing Safety Monitoring services.
7. Submit a projected line item budget that includes Salaries and Wages (should identify each position, % of time commitment, and salary), Fringe Benefits, Operating Costs, and Indirect Costs. The budget must include the Provider's indirect allocation and rate methodology and a description of costs allocated to indirect.
8. Provide copies of Professional Liability Insurance coverage.

All submissions shall become the property of Brevard Family Partnership. Submissions should be submitted ONGOING to the attention of Christopher Goncalo, Contracts & Compliance Manager, BFP, 2301 W. Eau Gallie Blvd, Ste 104, Melbourne, FL 32935.

BFP reserves the right to award a contract based on the results received from the posting of this RFI to one, all, or none of the individuals that respond. This RFI should not be construed as a solicitation or as an obligation on the part of BFP.



Brevard Family Partnership – A Community Based Care Agency
2301 W Eau Gallie Blvd., Suite 104
Melbourne, Florida 32935
(321) 752-4650 – Office

Provider Information for Clinicians

Provider Name: _____

Billing Address: _____

City: _____ State: _____ ZIP: _____

Phone: (____) _____ EXT: _____ Fax: (____) _____

Email: _____

Professional Degree: _____ University Attended: _____ Year Graduated: _____
CACREP Accred: Y/N

Professional License: _____ License #: _____ State: _____

Expiration Date: _____

Registered Intern: _____ State: _____ Discipline: RMHCI: _____
RMFTI: _____
LCSWI: _____

Intern #: _____ Expiration Date: _____

If not licensed, please note Licensed Supervisor: _____

Professional Experience: Include dates, types and years of experience (Provide a Narrative)
Attach a resume or curriculum vitae (see letter for narrative requirements)

Professional trainings related to specialty:

