

BREVARD FAMILY PARTNERSHIP
BOARD OF DIRECTORS
MAY 27, 2010 BOARD MEETING
MINUTES

Board Members in Attendance: Ms. Helen Voltz, Vice Chair, Mr. Leo Roselip, Ms. Irene Burnett, Judge Kelly McKibben, and Mr. Mel Broom and Mr. Sam Gutierrez.

Board Members Absent: Mr. William Ryder, Board Chair Mr. Stockton Whitten, Treasurer and Ms. Leigh Holt.

Others in Attendance: Dr. Patricia Nellius, CEO, Ms. Valerie M. Randall, Chief Personnel and Administrative Officer, Ms. Debbie Davidson-Cook, and Ms. Stephanie Strodman, Executive Assistant. Also in attendance were Ms. Gloria Vines Wilkinson, Devereux, Ms. Kim Del Gaudo, Director, of the GAL Office, Mr. Robert Batson, President of Mindshare Technology, Ms. Stacey Rinaldi, Business Manger with BFP, Ms. LaChrista Jones, Child & Family Manager with BFP, Ms. Lisa Nelson, Training Manager with BFP, Ms. Kim Brien, Devereux and Dr. Jack Sidoran, Circuit Administrator, DCF.

Ms. Voltz called the meeting to order and requested a motion for the Agenda.

Motion: Mr. Roselip moved to approve the agenda. This was seconded by Mr. Broom and the motion was passed unanimously.

Motion: Judge McKibben moved to approve the minutes from the April 22, 2010 meeting with a correction on the spelling of Judge Cathy Clark's first name. This was seconded by Ms. Burnett and the motion was passed unanimously.

Dr. Nellius then addressed the Board to comment that May is National Foster Parent Recognition Month and that our guests included Ms. Kim Del Gaudo, Director of the GAL Program as well as Ms. Ivory Murphy, a Foster Parent who would be arriving shortly.

Ms. Del Gaudo addressed the board and shared that her office supports Circuit 18 and has approximately 250 volunteers with an additional 19 individuals who are currently in the process of becoming certified. She indicated the office has 12 in staff and that volunteers carry case loads between one (1) and 11. She spoke about the GAL Office goals for the new year focused on normalcy and permanency and that there is a meeting to be held next month to strategize how these goals can be met.

She also remarked on her appreciation of the leadership of Brevard Family Partnership to help in achieving these goals and commented on the responsiveness and support of this agency when she has questions or issues surface. She indicated she has been invited to participate on workgroups held by BFP and that she feels very involved and tied to the Agency. Mr. Roselip asked Ms. Del Gaudo if she could define "normalcy." Ms. Del Gaudo referred this to Ms. Nelson who is leading a workgroup on this. Ms. Nelson indicated that defining "normalcy" is designed to address age appropriate activities for youth in licensed care as well as in other placements. She commented that this would include age appropriate activities in which any youth would be involved.

Dr. Nellius commented that this initiative grew from the Youth Shine Advisory group where the youth in care have expressed the need to be able to experience the same activities as other children/youth do. Dr. Nellius also reiterated the sentiments expressed by Ms. Del Gaudo about the great relationship that exists with the GAL office and that the current Board Chair is a volunteer GAL.

The next item was the Consent Agenda as our guest Foster Parent had not yet arrived.

The Consent Agenda included:

The Board Report
The Operations Data Report
Financial Statements

Dr. Nellius indicated that the time for the community meeting scheduled for June 3rd noted in her Board Report had been changed to 12:30 PM. She indicated that the Secretary would be in attendance. Dr. Sidoran commented that everyone was welcome and that the meeting is scheduled to last until 4:00 PM and that the Secretary had appointed a designee who would be there in his stead.

Dr. Nellius also commented that during the recent budget planning workshop discussions took place regarding downsizing the space at the site currently utilized for the North Care Center. She indicated that she had preliminary discussions with Country Acres to determine if their facility would suit our space needs to create a win win for both entities. She reported that if it was not feasible then we are considering available space at the Central Care Center. She also indicated that we had shared this approach and option with our CMA partners who supported the downsizing of the NCC given the reduction of staff and current needs. She indicated this would enable BFP to retain a presence and access for families to the current North Care Facility as well as the services housed there while saving the Agency substantial expenditures in rent.

She then distributed the new Community Publication/Annual Report and indicated that this will be an insert in the next Sunday edition of Florida Today.

Motion: Mr. Broom moved to approve the Consent Agenda. This was seconded by Ms. Burnett and the motion was passed unanimously.

Overview of Foster Parent Program:

Mr. Carlson then presented an overview of the foster parent program to the members. He spoke about the capacity of foster homes, available beds and current census. He spoke about recent changes made regarding licensing/relicensing fees being made only when a Brevard child had resided in a home for minimally 2/3 of a year. He spoke about targeted recruitment efforts to identify and license homes suited for siblings, teens, homes in the north part of the county as well as beach side. He then asked Ms. Jones to speak to the services and opportunities afforded to our foster parents and the supports provided to this group by the Caregiver Liaison as well as BFP in addition to the CPA's and the Foster Parent Associations.

Quality Parenting Initiative:

Mr. Carlson then presented an overview of the Quality Parenting Initiative which is a joint venture with the Youth Law Center (CA), Eckerd Family Foundation, DCF and Brevard Family Partnership. Its mission is to promote recruitment and retention of quality foster parents. He indicated one objective of the initiative is to change the culture from regulatory to quality and to focus on permanency. He asked Ms. Nelson to comment on the workgroup and the initiative as she is involved. Ms. Nelson indicated that this is to be an inclusive initiative involving the foster parents, youth, biological parents, CMA's, and all stakeholders in this arena. She reported that the kick off meeting will be held on June 25, 2010 from 10:00 AM – 3:00 PM at the Hilton Rialto.

Judge McKibben noted that the date/time of this meeting was not correct in the Board Report.

Motion: Mr. Roselip moved to amend the Board Report to accurately reflect the correct time of this meeting. This was seconded by Judge McKibben and the motion was unanimously passed. Mr. Roselip also commented that he would like to attend.

Dr. Nellius remarked that this initiative grew out of a potential legal action from the Youth Law Center which was concerned that youth in foster care may not be afforded the same services/treatment as other youth in other aspects of the child welfare system.

Old Business:

Judge McKibben then provided an update to the board on the Board Subcommittee on Recruitment. She remarked that this subcommittee met on May 24, 2010 and implemented the procedures recently approved by the full board. She indicated that the subcommittee reviewed five (5) Prospective Board Member Information Sheets which had been submitted and that the subcommittee will follow up on three (3) of these recommendations.

Judge McKibben stated that the candidates were rated according to the needs which had been identified by the board during the January retreat and that she expected to provide an update on these activities at the next board meeting. She also reminded the members of the board that if they had individuals to present to the subcommittee for consideration to please access the Prospective Board Member Information Sheet (on the Board Portal) and to submit these to either the Board Chair (Mr. Ryder) or to Judge McKibben (Chair of the Subcommittee). Ms. Burnett commended Judge McKibben for her excellent work with this subcommittee.

Dr. Nellius then introduced Ms. Ivory Murphy, one of our foster parents. Ms. Murphy shared with the board that she had been very interested in becoming a foster parent for quite some time, and began fostering approximately two (2) years ago. She shared that she has adopted one child and currently has two foster children residing in her care. She expressed appreciation to the Agency for the opportunity to go to Tallahassee and indicated that she had a great time. She spoke about the accommodations, her tour of the capitol and her visits with both Representative Rich Workman and Representative Ralph Poppell. Ms. Murphy remarked that they were both interested and spent time with both she and her son. She was also very pleased that she has photos of her and her son with these representatives.

Mr. Gutierrez thanked Ms. Murphy for her comments and made a recommendation that she send copies of the photos to each of the representatives. He further suggested that she encourage her son to send a letter to each of them to provide an update on him, what he is doing, etc. Mr. Gutierrez indicated this would keep the visit in their minds and serve as a great learning opportunity for her son.

New Business:

Ms. Rinaldi presented information that was outlined in a memo distributed to the board members. This memo addressed changing the Broker of Record for the Agency's various insurance coverages. She spoke about the very good relationship with our current broker, however, the recommendation to change is driven by the uniqueness of our industry, risks and the need to be guided in this area by an organization with in depth understanding of the industry and current issues. Through the procurement process, this agency (Bouchard Agency) was selected and it is noteworthy that this same firm represents approximately 10 other CBC Agencies. She commented that Bouchard made some strong recommendations on our professional liability insurance needs which came from their in depth knowledge of our industry.

Motion: Mr. Roselip moved to approve the change in the Broker of Record and make the change to Bouchard Agency. This was seconded by Judge McKibben and the motion was unanimously passed.

Dr. Nellius then addressed Strategic Goal Objective 1c: Provide better access to county- and state-wide service databases to care managers. She commented that each of the strategies below were either complete or in the process of being achieved.

Strategies:* Designate certain CBC employees to have approved access to the economic services (ESS) database so that they can update care managers on the status of food stamp applications and expedite the application process.

* Designate certain CBC employees to have approved access to the 211 Brevard homelessness services database so that they can update care managers on other non-mental health services their clients have accessed in the county.

* Participate in the development of the Whole Child Connection Brevard project.

* Consider upon next computer upgrade purchase to provide care managers with laptops, air cards, and data services, and allow them to access FSFN via this equipment. This would eliminate the need for care managers to travel to the office to access FSFN, and would also allow them to enter information from clients' homes and from court.

*Compare the costs of the laptops and data communication services with care manager travel time and time for data reentry.

She then introduced Mr. Robert Batson, President of Mindshare Technologies who provided an overview of the system capability to the members. He identified the ability for real time data, trend and tracking and analyses. He focused some comments on the psychotropic medication element of the program as one significant way in which data can be viewed and analyses conducted to determine if there are concerns. He also spoke about the run away component with a scatter plot feature to help in trends and spoke about the connectivity with FSFN. There were some questions from the members about confidentiality, access and outcomes to be achieved.

Dr. Nellius then acknowledged Ms. Kim Brien from Devereux and welcomed her back to Brevard and the System of Care.

Motion: Mr. Gutierrez moved to adjourn the meeting. This was seconded by Mr. Broom and the motion was passed unanimously.

Respectfully submitted,

Valerie M. Randall
Recording Secretary

Approved at the Board of Directors Meeting June 24, 2010