

BREVARD FAMILY PARTNERSHIP
BOARD OF DIRECTORS
JANUARY 28, 2010 BOARD MEETING
MINUTES

Board Members in Attendance: Mr. William Ryder, Board Chair, Ms. Helen Voltz, Vice Chair, Mr. Leo Roselip, Ms. Irene Burnett, and Judge McKibben.

Board Members Absent: Ms. Stockton Whitten, Treasurer, Ms. Leigh Holt, Mr. Mel Broom and Mr. Sam Gutierrez.

Others in Attendance: Dr. Patricia Nellius, CEO, Ms. Valerie M. Randall, Chief Personnel and Administrative Officer, Mr. James Carlson, COO, Mr. Chad Carnell, CFO, Ms. Debbie Davidson-Cook, Chief Compliance and Utilization Officer, Ms. Valerie Holmes, Executive Director, Brevard C.A.R.E.S., and Ms. Stephanie Strodtman, Executive Assistant. Also in attendance were members of the Leadership Team for their acknowledgement by the Board of Directors: Ms. Angel Silva, Ms. Carol Washburn, Mr. Chris Goncalo, Ms. Debbie Dorfman, Ms. Gloria Hensler, Ms. Lisa Nelson, Ms. Osha Goodwin and Ms. Susan LaVoy. Ms. Cyndi Hernandez was in attendance to take photos of the Leadership Team members receiving their certificates.

Mr. Ryder called the meeting to order and requested that those present state their names for the record.

Dr. Nellius was asked to make the presentations of certificates to the outgoing Leadership Team and spoke about their charge of revamping the employee recognition program. She explained that each new Leadership Team receives a charge from the prior team to work on for their annual term. Each recipient came forward and a photo was taken. A group photo was then taken outside.

Motion: Judge McKibben moved to approve the agenda. This was seconded by Mr. Roselip and the motion was passed unanimously.

Motion: Ms. Burnett moved to approve the minutes from the October 2009 meeting. This was seconded by Judge McKibben and the motion was passed unanimously.

Motion: Judge McKibben moved to approve the Consent Agenda. This was seconded by Mr. Roselip and the motion was passed unanimously. The consent agenda included the CEO Board Report, the Operations Data Report and the Financials.

The next agenda item was Old Business.

Dr. Nellius welcomed Dr. Munoz and provided a brief history on his background, his involvement with AED and its work in validating the Brevard C.A.R.E.S. data for the national replication project. She shared that Dr. Munoz, now a professor with the University of Pittsburgh had responded to and had been awarded the contract of the Innovations Consultant for the replication project. She then provided an update on the Replication Project:

- The Brevard C.A.R.E.S. organization has a new site which will serve as the National Replication site.
- Dr. Nellius is having dialogue with three (3) potential entities for the replication of Brevard C.A.R.E.S. (Winchester, VA, the State of Utah and Orange County, NY)
- She indicated that the organization had purchased a reference manual including all human service and child welfare organizations nationally to serve as a source of potential replication avenues.
- She indicated that the list of attendees at the recent CWLA conference had also been purchased.
- The toolkit for the replication is approximately 95% completed.
- The pilot WRAP training is being conducted locally for BFP and contracted provider staff.
- There are plans to conduct a “certification program” for practitioners who want to be WRAP certified.
- She indicated this will be piloted locally and then made available on a national basis.

- She indicated that this will also serve as a source of a diversified revenue stream.

She then invited Dr. Munoz to address the Board Members.

Dr. Munoz spoke of his recent visit to the White House and the Office of Innovation. He indicated that this is a committee that is focused on families and communities and their interest and charge is to learn about innovative programs in the United States that could serve as a national model for improvements for families. Dr. Munoz indicated he had been requested to present a White Paper on this subject and he shared that there were two (2) specific programs he would include in this document including Brevard C.A.R.E.S. He informed the members that there is federal funding for innovative programs and that we are well positioned to be presented. He spoke about the toolkit which he indicated was a practical and easy to use resource and that he was also excited about the DVD which is part of the replication program including the BFP CEO and staff.

He also shared several different journals that focus on child and family welfare and indicated that these would be excellent venues for an article on the Brevard C.A.R.E.S. program. Those included: The International Journal on Child & Family Welfare, New Directions for Youth Development and the Journal of Child and Youth Care Work for which Dr. Munoz is the editor.

He remarked that he and Ms. Holmes, Executive Director for Brevard C.A.R.E.S. are working on Phase II of the validation which would position the Agency to apply as an evidence-based model.

Ms. Voltz asked about the transition of the Brevard program to a national model. Dr. Nellius responded citing a number of factors including the Brevard County census where there are more children in the Brevard C.A.R.E.S. entity than are being served in the dependency system which has been a constant trend since the inception of the program. She spoke about the improved outcomes for children and families and the reduced costs of providing services through Brevard C.A.R.E.S. than in the traditional out-of-home care settings. She spoke about the improved safety of children and the many benefits to both children and families through the use of the C.A.R.E.S. program. She remarked that she had been extensively trained in the Wraparound process and philosophy and while it had shown marked improvements in other arenas (mental health, DJJ, etc) it had not achieved significant results in the child welfare system. She indicated that she anticipated positive outcomes with the program here in Brevard County, but the magnitude of improvement has exceeded her expectations. She shared that an aggressive front end prevention program was a TIP initiative and that she is very excited that this is working and achieving results while ensuring the safety of children.

Mr. Roselip remarked that the community wanted this to happen and it had been envisioned by TIP however, it took the CEO to come with the skills and experiences to fulfill the charge.

Dr. Nellius then provided an overview of the Managing Entity to the Board Members. She reminded the group that this is a contract to outsource adult mental health and substance abuse. She shared that a \$422M contract had been awarded in Sarasota and that due to some issues surrounding the RFP process two (2) different entities were awarded the contract. She indicated there were many unknowns including "how" the RFP's will be distributed – by Circuit, by Region or in some other manner though she did indicate that it would most likely not be by county. She indicated it was a very high profile and political situation with both the current CBC's and local and out of state mental health providers who are interested in bidding on the contracts; and for some, to begin new business operations in Florida. In a recent communiqué from the Secretary, Dr. Nellius remarked that his plan includes the CBC CEO's as members of the review team of the responses to the RFP's which could exclude the CBC's from bidding. She did state that the plan and requirements are all things that BFP currently does regarding services, including the Utilization Management of referrals and tracking of service delivery, managing subcontractors and overseeing quality assurance. She also reported that the RFP requires that the Board(s) of these resulting Managing entities are to be comprised of 40% providers. She reminded that Board that this was also initially required of the CBC Boards and ultimately that was changed to eliminate the conflict of interest.

She indicated that she expected the RFP to be disseminated between June and September and wanted the Board to have current information so they could consider, based on what was known, if they wished BFP to consider responding or not.

She reminded the members that many of the families BFP serves are recipients of these services and that if this was ultimately determined at a Circuit or Region level and BFP was not included, it could potentially impact timeliness and limits of services provided to these individuals.

The Board Members discussed the concept and some expressed interest in BFP bidding on this. Mr. Ryder commented that if BFP is not somehow a part of this entity he feels it would result in serious concerns for the viability of the Agency. Dr. Nellius did comment that there are out-of-state entities that will more than likely bid on the contract and the impact to our families could be significant.

Motion: Mr. Roselip moved to direct the CEO to send e-mails updating the board members of changes and the circumstances as she learns of them and to include the Managing Entity as an agenda item as the time comes closer. This was seconded by Ms. Burnett.

Dr. Nellius responded and indicated that there would be significant work to be done in the event the Board did want the Agency to participate. She spoke about the need to collaborate with other CBC CEO's as well as their Board members, the need to work through both administrative and service delivery issues and that this could not be achieved within a 90 day window. Ms. Voltz indicated we should not wait as there is considerable work to be done. Mr. Roselip responded and felt that depending on how the RFP is disseminated (Circuit/Region) this could determine if it made sense to respond or not.

Motion: Ms. Voltz moved that the CEO be charged with moving forward with the planning to respond to the RFP.

Ms. Burnett spoke of her experiences with the mental health community and indicated that in her experience it was difficult to work with them and that she does not see BFP involved in adult mental health services.

Dr. Munoz interjected that based on his evaluation of BFP and its infrastructure and System of Care that the elements are all in place to successfully manage this and that it fits into the flexible and individual service array currently in place.

Ms. Voltz withdrew her motion and inquired about the role of Circles of Care. There was limited discussion on this question.

Motion: Mr. Roselip moved to direct the CEO to send e-mails updating the board members of changes and the circumstances as she learns of them and to include the Managing Entity as an agenda item as the time comes closer. This was seconded by Ms. Burnett. The motion was passed unanimously.

The next agenda item was New Business.

Ms. Holmes presented Dr. Robert Cross, a candidate for Brevard C.A.R.E.S. board membership to the members. She discussed his background, credentials and his active involvement as a volunteer with our Agency. She also spoke about his fundraising and donor relations experience and recommended that he be approved by the BFP Board of Directors.

Motion: Mr. Roselip moved to approve the candidate as a Board Member for Brevard C.A.R.E.S. This was seconded by Ms. Voltz and the motion was passed unanimously.

Discussion then addressed the two (2) Board Member terms which expired in September 2009. At that annual meeting both Mr. Whitten and Mr. Roselip has chosen one (1) year terms with an option of a second three (3) year term.

Mr. Roselip indicated that he would like to have the opportunity to exercise his option but that he intended to step down from the board during 2010. He remarked that he wanted to participate in the identification of his replacement on the Board.

Motion: Ms. Burnett moved to approve Mr. Roselip's request. This was seconded by Ms. Voltz and the motion was passed unanimously.

Motion: Ms. Burnett moved to request the County Commission to reappoint Mr. Whitten. This was seconded by Ms. Voltz.

There was discussion on this motion. Ms. Burnett withdrew the motion.

Motion: Mr. Roselip moved to renew Mr. Whitten in his role for another three (3) year term. This was seconded by Ms. Burnett and the motion was passed unanimously.

The next items included the BFP Staff Goals and Priorities (09-10) and the BFP Strategic Work Plan (09-12). A motion to approve was requested.

Motion: Judge McKibben moved to accept and approve both documents. This was seconded by Mr. Roselip and the motion was passed unanimously

Mr. Roselip left the meeting which resulted in a quorum no longer being present.

The Financial Statement of Activities and the Statement of Financial Position as of 12/09 were distributed by Mr. Carnell. These had been included in the Consent Agenda previously approved.

Mr. Carlson then updated the Board Members on Project Success and an offshoot of this program which is being marketed. While the Project Success program was focused specifically on youth attaining GED's, the expanded program, called "Operational Full Employment" includes other facets of youth becoming and staying gainfully employed. He remarked that Florida is the only state that cuts checks to the young adults, while other states provide services. He indicated that this program would provide training as well as services. He indicated this is a 2-year program and it would be funded through redirecting funds from HHS and TANF. He indicated this is a preliminary report with more to follow but that BFP has been offered an opportunity to be part of this new program for our youth who are aging out of the system.

Ms. Burnett inquired why this would not be made available to all children. Mr. Carlson responded that the school district has its own programs for youth to receive GED's and they would likely not want to see their programs diluted.

Mr. Carnell then addressed the financials. He remarked that the IL service expenditures continue to trend upward and that significant roll forward dollars had already been reallocated to this line (\$115,000). He indicated that additional reserve funding may be required to keep the funding level for the services.

There were no other questions on the financials. Mr. Carnell then updated the Board Members on the former Central Care Center lease situation. As directed by the Board, the attorney had made an offer to settle with the former landlord. This settlement was rejected.

Ms. Voltz asked how much was in question to which Mr. Carnell responded \$60,000. There was discussion and Mr. Carnell indicated his only charge from the Board was to make the offer of a settlement which had been done. The members did not want to take further action.

The Board Chair adjourned the meeting as there was no quorum.

Respectfully submitted,

Valerie M. Randall
Recording Secretary

Approved at Board of Directors Meeting February 25, 2010