

BOARD OF DIRECTORS
October 22, 2015 BOARD MEETING
MINUTES

Board Members in Attendance: Mr. Stockton Whitten, Board Chair, Mr. Eric Smith, Vice Chair, Ms. Paula Creed-Smith, Ms. Kathleen Rich-New, Mr. Mark Peterson, Ms. Brooke Goldfarb, Ms. Barbara Loftus, Ms. Ruth Long, Ms. Catherine Wright, and Ms. Andrea Betting,

Board Members Absent: Dr. Greg Howes, Treasurer,

Others in Attendance: Dr. Patricia Nellius, Mr. Bill Bucher, Sr. Executive of Strategy, Ms. Debbie Davidson-Cook, Sr. Executive of Compliance, Ms. Valerie Holmes, Sr. Executive of Programs, Ms. Laurie Anna Blackburn, Board Liaison. Also in attendance were: Ms. Jessica Simmons, BFP, Ms. Amy Hammett, DCF, Ms. Anna Baznik, IMPOWER, Teresa Miles, CHS, Ms. Phebe Powell, C.A.R.E.S., Mr. Jonathan Hawes, Mrs. LouAnn Hawes, Judy Wood BFP, Ms. Tina Reina, IMPOWER, Dana Whitson, IMPOWER, Mr. Bill Marallo, IMPOWER, Ms. Tracey Kinsley, BFP, Ms. Hilary Farnum, BFP, Ms. Silvia Perez, BFP, Mr. Matthew Joshua, BFP, Ms. Fran Carlson, BFP, Ms. Ashley Carraro, BFP, Ms. Yvette McCain, C.A.R.E.S., and Ms. Marina Lozano, C.A.R.E.S.

Mr. Whitten opened the meeting, welcomed and thanked everyone for attending the October 22, 2015 Board of Directors meeting.

Mr. Whitten then asked all to state their name for the record and asked new board members Ms. Ruth Long and Ms. Catherine Wright to share their background with the board.

Ms. Long shared that she is a registered nurse working as the director of critical care, respiratory therapy and dialysis at Wuestoff Hospital. Mr. Whitten then welcomed her to the Board.

Ms. Wright spoke about her background and experience that led her to her current position as Director of Marketing and Communications for Harris Corporation. Mr. Whitten welcomed her to the Board.

At 8:35 Ms. Betting arrived and announced herself for the record.

Motion: Ms. Goldfarb moved to approve the October 22, 2015 agenda. This was seconded by Ms. Rich-New and the motion passed unanimously.

Mr. Whitten then reminded members that if they had a conflict of interest to please complete the Conflict of Interest form (available at meeting) and provide it to Ms. Blackburn. There were no conflicts reported.

Mr. Whitten then asked Ms. Holmes to introduce the board guests.

Ms. Holmes shared that in addition to celebrating A Decade of Difference, the agency is celebrating 750 children adopted into their forever homes. She then expressed it to be an honor and privilege to have Mr. and Mrs. Hawes, share their experience as adoptive parents. Ms. Wood provided some background on their decision to adopt, thanked them for taking time out of their schedules to attend and asked them to share their adoption experience. Mrs. Hawes began by sharing she is a grant writer for Grandparents Raising Grandparents and other non for profits in Brevard County. Mr. Hawes shared their journey has been very long and difficult and commended Ms. Mary Ann Sterling, Grandparents Raising Grandparents and the support of Ms. Dana Whitson and the IMPOWER adoption team to help overcome some of the obstacles and challenges experienced with the county. Ms. Hawes shared that as a grant writer she has the opportunity to witness what the State of Florida is doing in support of the children and she commended Secretary Carroll for his role and support. She then shared the struggles she experienced with the school system. Mr. Whitten then thanked the IMPOWER adoption team for their

dedication. He then asked Mr. and Mrs. Hawes to contact him to discuss their challenges with the county and that he and Dr. Nellius are meeting with the School Superintendent and would be willing to share their challenges with him.

Ms. Holmes recognized the adoption team: Ms. Whitson, Ms. Reina and Mr. Marallo and was pleased to announce they were presented with the Angels Adoption Award in Washington DC.

Ms. Holmes then invited the board to attend the Mass Adoption Ceremony to be held on Friday, November 20th beginning at 8:30 am in room 4D at the Viera Courthouse. She shared there are 10 children scheduled to be adopted.

Ms. Holmes then asked Ms. Powell to share the post adoption services available to support the families. Ms. Powell shared Brevard C.A.R.E.S. offers an array of post adoption supports and services through the wraparound program to include behavioral support, and substance abuse services, while building natural supports and community linkages. For about a year, on the first Tuesday of the month, a post adoption support group meets to share their experiences, discuss challenges and area of needs, while the children present participate in various activities. She added; on average, approximately 10 parents and 10 children participate in the group.

At 9:00 Mr. Peterson arrived and announced himself for the record.

Mr. Whitten then asked Dr. Nellius to address staff recognitions. Dr. Nellius began by providing the history behind the development of the leadership team, the member selection process and their role while serving an 18 month term. She then announced the 2014-2015 leadership team: Ms. Hilary Farnum, Chair, Ms. Silvia Perez, Vice Chair, Mr. Matthew Joshua, Secretary, and members: Ms. Laurie Anna Blackburn, Ms. Fran Carlson, Ms. Yvette McCain, Ms. Marina Lozano, Ms. Ashley Carraro, and Mr. Jim Carlson. Dr. Nellius then asked Ms. Farnum to speak on behalf of the exiting leadership team. Ms. Farnum shared that the 2014-2015 leadership team was charged with planning and hosting the monthly recognitions and recapped the events held over the last several months. She then shared it was a great opportunity to work alongside Dr. Nellius and assist her in the decision making and management process. Dr. Nellius then presented the team with their award certificates and a group photo was taken.

Motion: Ms. Goldfarb moved to approve the September 24, 2015 board meeting minutes. This was seconded by Mr. Peterson and the motion passed unanimously.

Consent Agenda:

Mr. Whitten then referenced the Data Report and reiterated for new board members that the consent item is not up for discussion but for review. He then directed the board members to consult with Ms. Holmes after the meeting with any questions concerning the data.

Mr. Whitten then moved to the CEO Board report.

CEO Board Report:

Dr. Nellius began her report sharing she had an opportunity to attend the National Faith Based Symposium with Ms. Betting and select staff. The event is sponsored annually by the Department of Juvenile Justice and Department of Children and Families to engage the Faith Community in identifying solutions for at risk children and families. She then shared she found the event inspiring and asked Ms. Betting if she would like to share her experience. Ms. Betting shared she was particularly inspired by Mr. Mark Waltrip Chief Operating Officer of Westgate Resorts who spoke on the topic of implementing mandatory drug testing in middle schools on the premise that parents are not aware of their children using substances at that young age and if detected early enough, interventions can be implemented to prevent addictions. Ms. Betting shared she spoke with Mr. Waltrip about her support for meconium

testing to identify drug addicted babies and provide treatment for withdrawals. She was excited to report that after sending literature to Mr. Waltrip, he indicated that he would add this item to his platform. Ms. Long confirmed there is a larger number of drug addicted babies transferred into Wuestoff over babies born premature or with birth defects. The babies are put on treatment plans to make them comfortable and prevent withdrawals.

Dr. Nellius then informed the board that on September 12th she met with the assistant DCF secretary Janice Thomas and her associate Ginger Griffeth to discuss changes in the child welfare practice across the state and the Equity Allocation Formula; where all CBC CEO's reached consensus on the 70/30 allocation model. She then shared the model was presented to Secretary Carroll and he indicated he would like to see the formula leveraged for front end supports; much like the programs and services offered through Brevard C.A.R.E.S. She then shared efforts are being made to define what constitutes family supports so that the CBC's can input the services into FSFN and the data can be tracked to determine adequate funding. Dr. Nellius then shared she is hopeful as BFP through Brevard C.A.R.E.S. has been investing into extensive family support services to prevent children from entering into the child welfare system.

Dr. Nellius shared Mr. Carlson is currently in Tallahassee presenting the C.A.R.E.S. program and the C.A.R.E.S. journal article before the Florida Senate Children, Families and Elder Affairs.

Dr. Nellius was pleased to report on October 28th from 10:00 am to 3:00 pm BFP is hosting a Mindshare Predictive Analytics workshop to platform the technology. There will be 40 attendees to include DCF Deputy Secretary David Fairbanks and his management team from Tallahassee, along with CBC CEO's and representative from across the state. She added Brevard Family Partnership is amending and refining the Mindshare revenue sharing agreement to accommodate the PSAM utilization management system that tracks services in real time. She then asked board members to contact Ms. Blackburn if interested in attending the workshop.

Dr. Nellius was pleased to share that 15 individuals have registered for the 2nd National Center for Innovation and Excellence (NCFIE) Certification Class scheduled to occur from November 2-6th. The attendance is lower than expected as the trainers will be traveling to Pensacola in January to train a class of 50 students.

Dr. Nellius noted later on in the new business section of the agenda she and Ms. Rich-New will propose recommended changes to the NCFIE Bylaws for board approval.

Dr. Nellius then reminded the board that BFP has been selected as the recipient of the Humanitarian award and will be recognized on November 5th at the Annual Central Florida Humanitarian Awards Gala, to be held from 6:00 – 9:00 at the Hilton Rialto in the main Ball Room. Members interested in attending should contact Ms. Blackburn.

Dr. Nellius then informed the board that the final event of the Decade of Difference Monthly Recognitions will be to recognize our donors. The event is scheduled to occur on December 14, 2015 at Duran Golf Club at 6:00 pm. She encouraged members to attend and rsvp to Ms. Blackburn.

Dr. Nellius spoke about the Annual Brevard Youth Thrive Summit scheduled for February 12th, 2016. The Three Keynote speakers include Lydia Joyner, Lucas Boyce and Davina Merritt, Founder of Fostering Hope for America. New members of the Board who have not attended are strongly encouraged to participate in this inspiring event and introduction to Trauma Informed Care System of Care. Please contact Ashley Carraro at 321-752-4650 ext. 3022 if you interested in attending.

Dr. Nellius announced the Annual Walk and Run for Love is scheduled to occur on Saturday, November 21st at the Church of Viera 9005 N. Wickham Road, Viera, FL 32940 beginning at 7:30 am. She thanked Mr. Smith and Ms. Long for their sponsorships.

Dr. Nellius then asked Ms. Goldfarb to provide a status update on the 10th anniversary gala. Ms. Goldfarb was pleased to report there will be 10 competing acts plus the Spice Girls act. She stated 205 tickets have been sold to date and the acts have raised a combined total of \$25,000.00. The event will be held on October 24th at the Hilton Rialto beginning at 6:00 pm with dinner included in the price of the ticket. Dr. Nellius expressed her sincere appreciation to Ms. Goldfarb for her commitment, dedication and leadership in planning the gala. The board applauded and thanked her as well.

Mr. Whitten then asked if there were any questions for Dr. Nellius. None were raised.

Mr. Whitten then moved to the C.A.R.E.S. Board Report

Ms. Powell was pleased to report Space Coast Health Foundation has awarded Brevard C.A.R.E.S. with a \$20,000 grant for behavioral health services. These funds will be used to assist families in covering the cost of behavioral health services not covered by Medicaid or the families insurance.

Ms. Powell then reported that she and Ms. Jennifer Secor submitted an application to the Jess Perish Medical Foundation and Brevard C.A.R.E.S. was awarded a \$5,000 grant for the cribs for kids program. She shared that the program educates teen parents on the dangers of co-sleeping and at the end of the class they receive a pack n play. Classes are held in schools that offer teen programs, and once a month in Titusville and Palm Bay.

Ms. Powell then shared Brevard C.A.R.E.S. continues to work in partnership with Department of Children and Families, Brevard Family Partnership, IMPOWER to collect and analyze the types of cases entering into care, and the gaps to improve better front end prevention services.

Mr. Whitten then asked Mr. Steve Audino, Financial Advisor for Wells Fargo to present his quarterly investment update. Mr. Audino then distributed a Portfolio Overview. He reviewed the account performance since inception through the period ending September 30, 2015 and reported performance is down by seven percent (7%) with projections for a flat line to a plus three percent (3%) recovery by December 2015. He then moved to tab 111 and reported cash alternative levels were elevated to 15% to cover operating expenses if needed until additional funding is received from DCF at which time a percentage of the cash alternative will be returned to investments. Concerns were expressed with selling investments for liquidity when the market is low. Ms. Simmons explained BFP's primary funding source is DCF with Non-Government unrestricted funds called Green Money that can be used to cover operating expenses where DCF funds are restricted from using. Dr. Nellius reminded the board that a \$1 million back of the bill request has been submitted to DCF and is still pending a decision. Mr. Audino then spoke about the Federal Reserve Banks and the anticipated interest rate increase. He ended his report sharing preliminary projections for 2016 show the equity market is expected to increase by ten percent (10%). Mr. Whitten thanked Mr. Audino for his report and asked if there were any questions. None were expressed.

Financial Report:

Ms. Simmons shared that she and Mr. Carlson met with Dr. Howes to review the DCF funding sources and made changes to the financial graphs submitted to the board in an effort to provide more detail and a better understanding the agency's financial position. She then proceeded to explain the different DCF restricted C pots and the general revenue unrestricted funding pot. Mr. Whitten, for clarity purposes added, the DCF general revenue money can be carried forward but not as Non-Gov or Green money. Ms. Simmons confirmed that is correct. She then shared that the graphs are under review by Mr. Carlson and Dr. Howes and will be presented at the next board meeting. She further explained during the months of July and August, over spending occurred in the C pot and the general revenue funds have been used cover the expenses in the C pot. Mr. Whitten then suggested board members to meet with Ms. Simmons or Mr. Carlson with any financial questions they may have.

Ms. Simmons directed members to the Statement of Financial Condition and reported the year to date operating account balance was in the negative and the general revenue account was depleted significantly to cover the shortfall which supports Mr. Audino's recommendation to liquidate some investments.

There were group discussions with respect to the financial impact resulting from the influx of children coming into care. There were also discussions concerning the funding streams for Non-Government funds called green money to cover other operating expenses not associated with child welfare services. Dr. Nellius then briefly explained the contractual requirements for repaying DCF for deficits reported at FYE during the contract period.

Ms. Simmons then referred the board members to the Statement of Revenue and Expenditures and reported the month variance in Out of Home Care is attributed to the influx of children in care. She then reported adoption is over budget and DCF will fully fund any overage. Dr. Nellius then added approximately 16 months ago, when trends began to show an uptick in the amount of children coming into out of home care, BFP and C.A.R.E.S. worked with DCF to design and pilot the Safety Management Services Team, to keep the children safe, mitigate the risks and reduce entry into out of home care. Another grant has been submitted to fund for a second team. Ms. Powell shared that the Safety Management Services Team consists of a Masters level therapist, family advocate and a Para-professional along with the Safety Practice Expert. Ms. Powell then reported approximately 50 children have remained in their home through prevention services using this pilot model to date.

Dr. Nellius then proposed the following change to the NCFIE Bylaw ARTICLE V Section 5.05. She explained that that The NCFIE is a subsidiary that serves as the research, training, technical assistance and consulting arm of BFP. She further explained that National Wraparound experts who she may contract for services are currently serving on the NCFIE Board of Directors, along with Ms. Rich-New who serves as the Chair. The Bylaws as written reflect they cannot be compensated for contracted services because they are board members.

Article V – Directors Section 5.05. Compensation. No member of the Board of Directors shall receive any compensation from the Corporation; provided, however, that the directors may be reimbursed for any reasonable out-of-pocket expenses incurred in furtherance of their duties as directors ~~if approved in advance by the Board of Directors. A director of the Corporation who provides services to the Corporation other than in the capacity as a director may be reasonably compensated for providing delivery – delivery of such other services if approved in advance by the Board of Directors. provided t~~The Board of Directors is must be- informed of and has opportunity to review the contract for services between the Corporation and the director at least 5 days prior to the execution of the contract.

Mr. Whitten then requested a justification for the selection of the expert be submitted along with the contracts to the BFP Board of Directors for the 5 day review period.

Motion: Mr. Mark Peterson moved to approve the amendment for inclusion of this wording to be added to Article V – Directors Section 5.05 of the NCFIE Bylaws:

A director of the Corporation who provides services to the Corporation other than in the capacity as a director may be reasonably compensated for delivery of such other services provided the Board of Directors is informed of and has opportunity to review the contract for services between the Corporation and the director at least 5 days prior to the execution of the contract.

This was seconded by Ms. Goldfarb and the motion passed unanimously.

Mr. Whitten referred the board to Ms. Christa Bailey's resignation as community member from the BFP Board and as Board Chair from the Brevard C.A.R.E.S. Board. Mr. Whitten then asked Dr. Nellius to introduce the Brevard C.A.R.E.S proposed Board Chair.

Dr. Nellius introduced Ms. Cyndi Hernandez, who has served on the C.A.R.E.S. board for four years and currently serves as the board vice chair. She shared Ms. Hernandez is a former BFP employee who worked as the public relations coordinator and she also heads the public relations subcommittee. Dr. Nellius recommends Ms. Hernandez be appointed to Chair.

Motion: Ms. Goldfarb moved to appoint Ms. Cyndi Hernandez as Board Chair for the Brevard C.A.R.E.S. Board of Directors. This was seconded by Ms. Creed-Smith and motion passed unanimously.

Mr. Whitten then announced the next board meeting is scheduled for December 3, 2015.

Ms. Holmes then reviewed Strategic Plan Year 3 - Goal 8

Create a comprehensive support system for teens and young adults to achieve independence

Contracts language regarding educational certificate attainment will be placed into contracts with CPA and group homes

Trainings are provided to the foster parents in order for the foster parents to be aware of the requirements and provide assistance to case management. BFP subcontracts with Crosswinds and IMPOWER Case Managers monthly to ensure the information is received.

Legal: work with case management to ensure that all youth in out of home care have received appropriate services and orders as required by F.S.39.701

Trainings have been provided to case management staff to provide them with guidance for gathering the records and obtaining the specific orders.

Ms. Rich-New addressed the new board members and shared the importance of developing comprehensive support systems for young adults to achieve independence by age 18 so that they do not become homeless when they age out of the system and have every opportunity to achieve a viable and successful life.

Public Comments:

Miss Goldfarb shared she was a speaker at the Florida Chapter of the Association of Family and Conciliation Courts conference held in Tampa. She spoke about their objective to change the court to a one family one Judge System to reduce the confusion for children and families who cross over into other courts of justice. Ms. Goldfarb suggested Brevard Family Partnership considers a membership with the association, since the agency is a national thought leader looking to make improvements within the system of care. Ms. Goldfarb will provide Dr. Nellius with the link to the website for her review and consideration.

Ms. Goldfarb then shared Friends of Children of Brevard is holding an event called the Great GALsby Roaring 20's Gala on Saturday, November 14th at The Avenue Viera Community Room.

Ms. Goldfarb was pleased to report that Barnes & Nobel has selected Brevard Family Partnership to be the recipient of donated books for Christmas to children in care. Dr. Nellius added that the public relations staff is working out the details with Barnes & Nobel.

Ms. Powell provided a status report on the Brevard C.A.R.E.S. toy drive sharing they are in the process of collecting the Christmas wish lists from children in care. The next step is to partner with BFP to match the wish list to community donors and sponsors. Dr. Nellius then expressed to the board she will have Ms. Kinsley and Ms. Breckenridge send them information on ways they may participate in the gift drive.

Mr. Whitten shared that he is working to secure a venue for the annual Board Retreat and Business meeting, and a sponsor for the lunch. He then asked Ms. Long and Ms. Wright to consider a corporate sponsorship for the venue and meals.

Ms. Goldfarb shared her contact at Uno's for a possible corporate donation for lunch.

Motion: Ms. Goldfarb moved to adjourn. This was seconded by Ms. Rich-New and the motion passed unanimously.

Respectfully Submitted,

Laurie Anna Blackburn
Board Liaison

Approved at the December 3, 2015 Board of Directors Meeting.