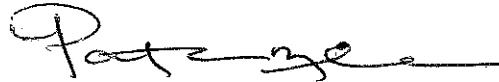


Community Based Care of Brevard, Inc. Policy and Procedure Manual

The Central Region counsel or Children Legal Services attorney shall be consulted prior to release of any information (other statutory confidentiality provisions may be applicable so as to require referral of the requesting party to the originating source). In addition, the child may be given copies of notes or minutes of case planning meetings.

c. The client is entitled to one free copy of records in the client file to which he or she has statutory access. CBC of Brevard is entitled to charge a fee for subsequent copies provided pursuant to CFOP 15-9.

BY DIRECTION OF THE CHIEF EXECUTIVE
OFFICER:



DR. PATRICIA NELLIUS-GUTHRIE
Chief Executive Officer
CBC of Brevard, Inc.

APPROVAL DATE: 3/2/09